CMP RECORD OF ANNUAL THESIS COMMITTEE MEETING

REQUIREMENT: Thesis committee meetings must begin without the student present for the mentor to review the student’s progress with committee members. At the end of the meeting, the mentor must leave the room so that the student can talk alone with committee members.

Name of student: _____________________________   Date of meeting: _______

Class: (please circle appropriate year) 3rd year 4th year 5th year 6th year

Name of advisor: _________________________________

Number of previous thesis committee meetings: _______

☐ The advisor and the student met and discussed their completed “Annual Progress Evaluation and Mentoring Session” forms on ___________. The advisor and student should retain copies.

The above named student has conferred with his/her committee that found his/her progress to be _______ satisfactory _______ unsatisfactory.

If unsatisfactory, briefly state the recommendations of the committee: _____________________

______________________________________________________________________________

______________________________________________________________________________

The above named student is in the "final phase" of his/her research, and will be ready to write their dissertation and complete the Ph.D. degree when the following requirements have been met:

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

Advisor's signature   Date

Names and Signatures of Committee Members Present:

1) ____________________________________________________
   Name          Signature

2) ____________________________________________________
   Name          Signature

3) ____________________________________________________
   Name          Signature
Please return to Madeline McLaughlin (217 Hunterian) after each meeting.